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ICERS

IMPERIAL COUNTY EMPLOYEES RETIREMENT SYSTEM

MINUTES

REGULAR MEETING OF THE IMPERIAL COUNTY BOARD OF RETIREMENT

June 21, 2023

9:00 A.M.

940 W. Main Street

County Administration Center, Second Floor
El Centro, CA 92243

1. The meeting called to order by Chair Plancarte at 9:01 a.m.

A. Roll Call

MEMBERS PRESENT: Patricia Lizarraga, Mario Salinas, Luis A. Plancarte, Norma K. Jauregui, Jose Landeros, Carl L. Armstrong, David H. Prince, Lizandro Escobosa, Jennifer Benavidez, Argelia Gaddis.

MEMBERS ABSENT: Suzanne Bermudez

LEGAL REPRESENTATIVES PRESENT: Board General Co-Counsel: Chris Waddell

STAFF PRESENT: Scott W. Jarvis, Retirement Administrator, Regina Rodrigues, Assistant Retirement Administrator, David Puente, Retirement Financial Officer

CLERK OF THE RETIREMENT BOARD: Cristina Solis Vargas, Retirement Administrative Assistant

OTHERS PRESENT: Cassandra Costa, Correctional Service Assistant II, Aaron Arreola, Correctional Sergeant, Margaret A. McDonald, Deputy County Executive Officer, Eleanor Barraza, HR Benefits & Program Administrator, Rodolfo Aguayo, Director of Human Resources & Risk Management, Idrissa Davis, Linea Secure, VP of Cybersecurity Delivery Services

OTHERS PRESENT VIA TELECONFERENCE: Peter Dewar, President, Linea Secure

OPEN SESSION

B. Pledge of Allegiance

Trustee Escobosa led the Pledge of Allegiance.

2. Discussion of the Agenda:

- A. Items pulled from the Action Calendar: None
- B. Items pulled from the Discussion Calendar: None
- C. Items pulled from the Consent Agenda: None
- D. Emergency/Necessity Items added to the Agenda: None
- E. Approval of the Agenda:

MOTION by Jauregui, Second by Lizarraga, to approve the Agenda carried unanimously by those present.

- F. Approval of the Consent Agenda:

MOTION by Jauregui, Second by Escobosa, to approve the Consent Agenda carried unanimously by those present.

3. Public Comments:

This is the time for the public to address the Board concerning items that are not on this Agenda, but within the jurisdiction of the Board. Matters on the Action Calendar, Discussion Calendar, or Closed Session Agenda may be addressed before or during consideration of the Agenda item. Speaking time is limited to three (3) minutes.

Clerk of the Retirement Board reported no emails or phone calls received.

Trustee Jauregui asked that staff make a grammatical correction on the agenda.

ACTION CALENDAR

- 4. Approval of the Minutes of the May 17, 2023 adjourned regularly scheduled meeting.

MOTION by Lizarraga, Second by Landeros to approve the Minutes of the May 17, 2023 adjourned regularly scheduled meeting carried unanimously by those present.

- 5. Board Hearing Regarding the Application to Change Retirement Classification from General to Safety Member.

With a **MOTION** by Plancarte, Second by Salinas, consideration of this item is to resume at a future meeting. Motion carried seven to one: YES by Lizarraga, Salinas, Landeros, Jauregui, Plancarte, Armstrong, Escobosa; NO by Prince, ABSENT: Bermudez.

- 6. Presentation by Cybersecurity Consultant, Linea Secure: Idrissa Davis, VP of Cybersecurity Delivery Services.

Discussion/Action: Network Migration Feasibility Study. The Board will consider options concerning ICERS' current IT networking environment.

Mr. Davis provided the Board with the findings of the Network Feasibility Study conducted.

The Board accepted the recommendation from Linea Secure to continue with Imperial County IT services.

7. Discussion: ICERS' Staff to discuss Succession Planning efforts within the Retirement Department *

Mr. Jarvis presented the Board with ICERS' Succession Plan as part of the broader 2021-2024 Strategic Plan.

BREAK FROM 10:30 AM TO 10:44 AM

8. Discussion/Action: Proposed 2023/2024 ICERS Administrative Budget.

Mr. Puente presented the proposed budget for fiscal year 2023-2024, prepared in accordance with guidelines established by both the California Government Code and the California Employees' Retirement Law (CERL).

MOTION by Jauregui, Second by Prince to adopt proposed 2023-2024 ICERS' Administrative Budget, carried unanimously by those present.

9. Action/Discussion: Instruct staff to request that the Imperial County Board of Supervisors appoint two Public Members, Seats 6 and 9, to the Imperial County Board of Retirement for a three-year term beginning January 1, 2024, according to ICERS adopted procedures.

MOTION by Prince, Second by Armstrong, to instruct the Board of Supervisors to appoint two public members to seats 6th & 9th for a three-year term. Motion carried unanimously by those present.

10. Action/Discussion: Instruct staff to request that the Imperial County Board of Supervisors direct the County Registrar of Voters to hold elections for: the 7th Seat, Safety Member, the 10th Seat, Safety Alternate Member; the 8th Seat, Retiree Member; and for the 11th Seat, Alternate Retiree Member, for three-year terms beginning January 1, 2024, according to ICERS adopted procedures.

MOTION by Lizarraga, Second by Jauregui, to request the Board of Supervisors to direct the Registrar of Voters to hold the following elections for 7th Seat, 8th Seat, 10th Seat and 11th Seat. Motion carried unanimously by those present.

11. Discussion/Action: The Board will consider the Ad-hoc Committee's recommendation for Pension Administration System (PAS) Consulting Services contract award.

Mr. Jarvis presented the Board with the Ad-hoc Committee's selection process of the Pension Administration System Consulting Services contract award and their recommendation.

MOTION by Jauregui, Second by Escobosa to approve the Ad-hoc Committee's recommendation to award contract for PAS consulting services contract to Linea Solutions. Motion carried unanimously by those present.

Note: Items marked with an asterisk () are part of ICERS 2021-2024 Strategic Plan.*

DISCUSSION CALENDAR

Item 12 is for discussion only. Items requiring action will be placed on a future agenda.

12. Reports/Correspondence/Announcements:

A. Retirement Administrator:

1. Investment Graphs:

- a. Market Value Graph of the Retirement System's Assets for May 31, 2023
- b. Book vs. Market Graph – compares the Market Value of the system's assets to the Book Value of Assets for May 31, 2023

Mr. Jarvis updated the Board on ICERS' portfolio performance activity for the current period.

TRUSTEE JAUREGUI LEFT THE MEETING AT 11:23 AM

2. Imperial Valley Telecommunications Authority Board Meeting Update

Mr. Jarvis announced that during the June meeting the IVTA Board elected new officers, approved the 2023-2024 operating budget and the adjusted scheduling of IVTA Board meetings to a quarterly basis.

3. Fiduciary Insurance – Waiver of Recourse

Mr. Jarvis reminded the Board to submit payment for Waiver of Recourse.

4. Team Building – ICOE

Mr. Jarvis informed the Board that he had received an update on the training room location and would forward the map to all Trustees.

5. ICERS' Corp. Shareholders' Meeting

Mr. Jarvis reminded the Board that the ICERS Corp. Shareholders meeting would follow immediately after the ICERS' Board meeting.

B. Board Members

Trustee Prince announced that the ICARE meetings for July and August are cancelled and that the annual ICARE Luncheon will be in the month of October.

Mr. Escobosa announced it was his last meeting as a Board member and showed his appreciation to the Board of Retirement and Staff.

Mr. Jarvis presented Trustee Escobosa with a certificate of appreciation for his service and dedication to the Board of Retirement.

Reports/Correspondence/Announcements (Continued):

C. ICERS Legal Counsel

Legislative review

Mr. Waddell stated that there was nothing further in addition to the written reports provided.

13. Convene to Closed Session:

Pursuant to California Law (Government Code §54963) a person may not disclose any confidential information that has been acquired by being present in a Closed Session. Unlawful disclosure of confidential information is a violation of California Law and could result in discipline and/or referral to the Grand Jury.

MOTION by Plancarte, Second by Salinas to convene into Closed Session carried unanimously by those present.

CLOSED SESSION

14. A. Conference with Legal Counsel – Existing Litigation
(Government Code §54956.9(a).) Status report regarding pending disability applications.

**TRUSTEES ARMSTRONG & BENAVIDEZ RECUSED THEMSELVES FROM
11:39 AM TO 11:46 AM**

B. ICERS PENDING LITIGATION

Upon advice of its legal counsel, the ICERS Board will recess to Closed Session pursuant to Government Code §54956.9(a) to confer with its attorney regarding pending litigation which has been initiated formally and to which ICERS is a part.

IMPERIAL COUNTY SHERIFFS' ASSOCIATION, et. al., v. County of Imperial; Imperial County Employees' Retirement Association; Board of Administration of County Employees' Retirement System. Imperial County Superior Court Case No. ECU000786

OPEN SESSION

15. Announcement of Closed Session Action:

Out of closed session, Mr. Waddell reported that with a **MOTION** from Lizarraga, Second by Prince, the Board approved the application for Service-Connected Disability of Virginia Platero. Motion carried unanimously by those present.

Mr. Waddell also reported that an update regarding the status of the Deputy Sheriffs' case was provided with no reportable action taken.

CONSENT AGENDA

Retirement Administrator recommends approval of Items 16 through 17

16. BUDGET:

Approval of the following Budget claims for the 2022-2023 fiscal year, to include Board Members in attendance at the 06/21/2023 meeting; Administrative Budget Expense Summary; and Treasurer's Cash Account Summary per Govt. Code 31580.2 & 31521:

A. Administrative Budgets

B. Treasurer's Cash

17. Administrative Agenda:

A. Enrollment of New Employee Member to ICERS: (23)

<u>General Members</u>	<u>Department</u>	<u>Date</u>
Bernal, Angelica	Public Health	05/05/2023
Briseno, Stephanie	Behavioral Health	05/05/2023
Castaneda, Susana	Behavioral Health	05/05/2023
Enriquez, Alexis D	Behavioral Health	05/05/2023
Enriquez, Kimberly	Probation & Corrections	05/05/2023
Garcia, Emmanuel	Sheriff's	05/05/2023
Gacia-Campos, Stephanie I	Behavioral Health	05/05/2023
Medina, Margarita	Behavioral Health	05/05/2023
Moreno, Norma A	Social Services	05/05/2023
Quevedo, Juan Francisco	Sheriff's	05/05/2023
Ruiz, Aksel	Social Services	05/05/2023
Salazar, Jorge	Public Works	05/05/2023
Zepeda, Joanna D	Public Administrator	05/05/2023
Arreola, Jocelyn	Behavioral Health	05/19/2023
Franklin, Evan	Registrar of Voters	05/19/2023
Gonzalez, Emily	Air Pollution Control	05/19/2023
Huerta, Anthony	Registrar of Voters	05/19/2023
Ortiz, Jonathan	Behavioral Health	05/19/2023
Proctor, Arturo	Assessor	05/19/2023
Rodriguez, Annette E	Auditor-Controller	05/19/2023
Rodriguez, Aylin L	Social Services	05/19/2023
Sanchez, Ketzali	Social Services	05/19/2023
Valenzuela, Jocelyn M	Superior Court	05/19/2023

B. Terminations: (10)

<u>General Members</u>	<u>Department</u>	<u>Term Date</u>
Castro-Ley, Mabel	Behavioral Health	04/21/2023
Hope, Christina	District Attorney	03/30/2023
Jauregui, Angelica	Behavioral Health	04/05/2023
La Bianca II, Christopher	Behavioral Health	04/10/2023
Leon, Heather	Social Services	04/20/2023
Luna, Griselda	Social Services	10/05/2022
Maldonado, Vanessa	Social Services	04/03/2022
Martinez, Ricardo	Public Health	02/14/2023
Plancarte, Mario	Public Works	08/19/2022
Sanchez, Claudia	Superior Court	07/28/2021

C. Service Retirement:

- | | | |
|----|--|---|
| 1. | Bermudez, Luis
Department:
Effective Date:
Service:
Sick Leave:
Total: | General Member
Public Works
03/31/2023
27.718923 Years
<u>00.579764 Years</u>
28.298687 Years |
| 2. | Estrada, Alfredo P.
Department:
Effective Date:
Service:
Sick Leave:
Total: | Safety Member
Fire Protection
03/30/2023
20.164904 Years
00.567918 Years
20.732822 Years |
| 3. | Gutierrez, Rosa
Department:
Effective Date:
Service (Safety):
Sick Leave:
Total: | Safety Member
Juvenile Hall
03/31/2023
22.431433 Years
<u>00.053337 Years</u>
22.484770 Years |
| 4. | Hurtado, Jane
Department:
Effective Date:
Service:
Sick Leave:
Total: | General Member
Registrar of Voters
03/30/2023
17.100649 Years
<u>00.005577 Years</u>
17.106226 Years |
| 5. | Mange, Andy
Department:
Effective Date:
Service:
Sick Leave:
Total: | Safety Member
Probation & Corrections
05/19/2023
22.513356 Years
<u>00.368168 Years</u>
22.881524 Years |
| 6. | Manriquez, Raul
Department:
Effective Date:
Service:
Sick Leave:
Total: | Safety Member
Probation/Corrections
03/30/2023
21.242067 Years
<u>00.334298 Years</u>
21.576365 Years |
| 7. | Murcia, Nilson
Department:
Effective Date:
Service (General):
Service (Safety):
Sick Leave:
Total: | Safety Member
Probation/Corrections
03/30/2023
03.730769 Years
11.551433 Years
<u>00.321793 Years</u>
15.603995 Years |

Service Retirement (Continued):

8.	Ortiz, Carlos Department: Effective Date: Service: Sick Leave: Total:	General Member Agricultural Commissioner 03/30/2023 35.283404 Years <u>00.870380 Years</u> 36.153784 Years
9.	Scoville, Maria Department: Effective Date: Service: Sick Leave: Total:	General Member Planning & Dev. Service 03/30/2023 15.529889 Years <u>00.000976 Years</u> 15.530865 Years
10.	Verdugo, Eloy Department: Effective Date: Service (General): Service (Safety): Sick Leave: Total:	Safety Member Probation/Corrections-Juvenile Hall 03/30/2023 01.269231 Years 22.801322 Years <u>00.256139 Years</u> 24.326692 Years
11.	Wiseman, Shane Department: Effective Date: Service: Sick Leave: Total:	General Member Public Works 04/17/2023 18.668986 Years <u>00.000038 Years</u> 18.669024 Years
D.	Medical Leave Buyback: Britton, Lucille Department: Service:	General Member Behavioral Health 00.418995 Years
E.	Re Deposit Buyback: Brooker, Jeffrey A Department: Service:	General Member District Attorney 06.503846 Years
F.	Make-Up Buyback: Meredith, Ronald Department: Service:	General Member Sheriff's 03.366707 Years

G. 60% Continuance of Service Retirement Allowance per Govt. Code Section 31760.1 & Death Benefit:

- | | | |
|----|-------------------------------|------------------------------|
| 1. | Garin, Daniel R
Deceased: | Safety Member
04/29/2023 |
| 2. | Hughes, Elaine M
Deceased: | General Member
03/27/2023 |
| 3. | Ojeda, Miguel
Deceased: | General Member
04/30/2023 |

H. 60% Continuance of Service Retirement Allowance per Govt. Code Section 31760.1:

- | | |
|------------------------------|------------------------------|
| Wynbrandt, Fred
Deceased: | General Member
05/27/2023 |
|------------------------------|------------------------------|

I. 60% Continuance of Non-Service Connected Disability Retirement Allowance per Govt. Code Section 31760.1 & Death Benefit:

- | | |
|----------------------------|------------------------------|
| Oakes, Gerald
Deceased: | General Member
04/09/2023 |
|----------------------------|------------------------------|

J. Final Payment of Survivor Service Retirement Allowance per Govt. Code Section 31760.1:

- | | |
|----------------------------------|------------------------------|
| Garrison, Verna Lee
Deceased: | General Member
04/05/2023 |
|----------------------------------|------------------------------|

K. Final Payment of Survivor Non-Service Connected Disability Retirement Allowance per Govt. Code Section 31760.1:

- | | |
|----------------------------|------------------------------|
| Shumard, Gary
Deceased: | General Member
04/16/2023 |
|----------------------------|------------------------------|

L. Final Payment of Service Retirement Allowance & Death Benefit per Govt. Code Section 31676.11:

- | | |
|--------------------------|------------------------------|
| Singh, Tony
Deceased: | General Member
03/10/2023 |
|--------------------------|------------------------------|

M. Member Service Statistics

OTHER ITEMS

18. Special Training:

ICERS' Previously Approved Training

19. **ADJOURNMENT**

The meeting adjourned at 11:50 p.m. The next regularly scheduled meeting on August 16, 2023 at 9:00 a.m.


Luis A. Plancarte, Chair


Norma K. Jauregui, Vice Chair