

SCOTT W. JARVIS
RETIREMENT ADMINISTRATOR

REGINA RODRIGUES
ASSISTANT RETIREMENT
ADMINISTRATOR

1221 State Street
El Centro, CA 92243

Tel. (442) 265-7550
Fax (442) 265-7545

icers@co.imperial.ca.us
www.icers.info



IMPERIAL COUNTY EMPLOYEES' RETIREMENT SYSTEM

MINUTES

REGULAR MEETING OF THE IMPERIAL COUNTY BOARD OF RETIREMENT

October 19, 2022

9:00 A.M.

940 W. Main Street

County Administration Center, Second Floor
El Centro, CA 92243

Chairman Lizarraga summarized the current COVID 19 protocols.

1. The meeting called to order by Chairman Lizarraga at 8:58 a.m.

A. Roll Call

MEMBERS PRESENT: Patricia Lizarraga, Suzanne Bermudez, Karen Vogel, Luis A. Plancarte, Norma K. Jauregui, David Prince, Jose Landeros, Carl L. Armstrong and AJ Gaddis

MEMBERS PRESENT VIA TELECONFERENCE: Norma K. Jauregui

LEGAL REPRESENTATIVES PRESENT: Board General Co-Counsel: Chris Waddell

LEGAL REPRESENTATIVES VIA TELECONFERENCE: Board General Co-Counsel: Kristen Rogers and Vivian W. Shultz, ICERS Disability Counsel

STAFF PRESENT: Scott W. Jarvis, Retirement Administrator, Regina Rodrigues, Assistant Retirement Administrator

CLERK OF THE RETIREMENT BOARD: Cristina Solis Vargas, Retirement Administrative Assistant.

OTHERS PRESENT: Peter Dewar, President, Abigail McDonald, Associate, Linea Secure, LLC.

OPEN SESSION

B. Pledge of Allegiance

Chairman Lizarraga led the Pledge of Allegiance.

2. Discussion of the Agenda:

- A. Items pulled from the Action Calendar: None
- B. Items pulled from the Discussion Calendar: None
- C. Items pulled from the Consent Agenda: One

Trustee Lizarraga requested board item 10.A.2 be moved from the Consent Agenda to the Action Calendar.

MOTION by Plancarte, Second by Lizarraga, to pull item 10.A.2 from the Consent Agenda to the Action Calendar. Motion carried unanimously by roll call vote (Vogel, Lizarraga, Bermudez, Plancarte, Jauregui, Landeros, Armstrong, Prince, Escobosa)

- D. Emergency/Necessity Items added to the Agenda: None
- E. Approval of the Agenda:

MOTION by Escobosa, Second by Vogel, to approve the Agenda. Motion carried unanimously by roll call vote (Vogel, Lizarraga, Bermudez, Plancarte, Jauregui, Landeros, Armstrong, Prince, Escobosa)

- F. Approval of the Consent Agenda:

MOTION by Vogel, Second by Landeros, to approve the Consent Agenda with the change of item 10.A.2 to the action calendar. Motion carried unanimously by roll call vote (Vogel, Lizarraga, Bermudez, Plancarte, Jauregui, Landeros, Armstrong, Prince, Escobosa)

3. Public Comments:

This is the time for the public to address the Board concerning items that are not on this Agenda, but within the jurisdiction of the Board. Matters on the Action Calendar, Discussion Calendar, or Closed Session Agenda maybe addressed before or during consideration of the Agenda item. Speaking time is limited to three (3) minutes.

Clerk of the Retirement Board reported no emails or phone calls received.

ACTION CALENDAR

- 4. Approval of the Minutes of the September 21, 2022 adjourned regularly scheduled meeting.

MOTION by Vogel, Second by Plancarte to approve the Minutes of the adjourned, regularly scheduled meeting of September 21, 2022. Motion carried unanimously by roll call vote. (Lizarraga, Vogel, Jauregui, Armstrong, Plancarte, Landeros, Prince, and Escobosa)

Board Member Plancarte requested the language on Item #9, third paragraph be amended to clarify the Ad Hoc Committee will be reviewing roles and obligations between County and ICERS, including but not limited to the terms and conditions of employment of the Retirement Administrator.

5. Discussion/Action: The Board shall appoint a Voting Delegate and a Voting Delegate Alternate for the SACRS 2022 Fall Conference.

MOTION by Vogel, Second by Bermudez to appoint nominees Chairman, Lizarraga as Voting Delegate and Trustee, Jose Landeros as Alternate Voting Delegate at the SACRS 2022 Fall Conference, carried unanimously by roll call vote (Vogel, Lizarraga Bermudez, Plancarte, Jauregui, Landeros, Armstrong, Prince, Escobosa).

- 5A. That the Board of Retirement instruct the appointed voting delegates to vote as "informed but uninstructed" on any action items presented at the SACRS 2022 Fall Conference.

MOTION by Vogel, Second by Bermudez to approve the voting delegates vote as "informed but uninstructed" on action items presented at the SACRS 2022 Fall Conference, carried unanimously by roll call vote (Vogel, Lizarraga, Bermudez, Plancarte, Jauregui, Landeros, Armstrong, Prince, Escobosa).

6. Convene to Closed Session:

Pursuant to California Law (Government Code §54963) a person may not disclose any confidential information that has been acquired by being present in a Closed Session. Unlawful disclosure of confidential information is a violation of California Law and could result in discipline and/or referral to the Grand Jury.

MOTION by Jauregui, Second by Escobosa, to convene into Closed Session. Motion carried unanimously by roll call vote (Vogel, Lizarraga, Bermudez, Plancarte, Jauregui, Landeros, Armstrong, Prince and Escobosa)

CONVENED TO CLOSE SESSION AT 9:14 AM

CLOSED SESSION

7. A. Conference with Legal Counsel – Existing Litigation
(Government Code §54956.9(a).) Status report regarding pending disability applications.

B. ICERS PENDING LITIGATION

Upon advice of its legal counsel, the ICERS Board will recess to Closed Session pursuant to Government Code §54956.9(a) to confer with its attorney regarding pending litigation which has been initiated formally and to which ICERS is a part.

IMPERIAL COUNTY SHERIFFS' ASSOCIATION, et. al., v. County of Imperial; Imperial County Employees' Retirement Association; Board of Administration of County Employees' Retirement System. Imperial County Superior Court Case No. ECU000786

C. THREAT TO PUBLIC SERVICES OR FACILITIES

Consultation with ICERS' Cybersecurity Consultant, Peter Dewar – President, and Abigail McDonald, Associate, Linea Secure LLC., pursuant to Government Code §54957(a).

**MEETING RECONVENED FROM CLOSED SESSION AT 10:10 AM
OPEN SESSION**

8. Announcement of Closed Session Action:

Mr. Waddell reported that in closed session there was no discussion or update on the Imperial County Deputy Sheriff's litigation.

Mr. Waddell announced out of closed session that on **MOTION** by Bermudez, Second by Landeros, the Board approved Service Connected Disability Retirement Application of Catherine Coronado. Motion carried unanimously by roll call vote (Vogel, Lizarraga, Bermudez, Plancarte, Jauregui, Landeros, Armstrong, Prince and Escobosa)

Mr. Waddell reported out of closed session that the Board received a briefing from Cybersecurity Consultant, Linea Secure LLC.

BREAK AT 10:10 AM, RECONVENED AT 10:25 AM

DISCUSSION CALENDAR

Item 9 is for discussion only. Items requiring action will be placed on a future agenda.

10.A.2 Administrative Budgets:

Discussion/ Action: The Board requests clarification on the Pre-Sort Center of Stockton Line item in the Budget Expense Summary report.

Mr. Jarvis explained the cost is for mailing of Retiree EFT statement stubs.

9. Reports/Correspondence/Announcements:

A. Retirement Administrator:

1. Investment Graphs:

- a. Market Value Graph of the Retirement System's Assets for September 30, 2022
- b. Book vs. Market Graph – compares the Market Value of the System's assets to the Book Value of Assets for September 30, 2022

Mr. Jarvis updated the Board on ICERS' portfolio performance and activity for the current period.

The Board discussed the possibility of providing a Newsletter update regarding ICERS' financial condition to the employees, no direction was provided.

2. Retirement Board Vacancy

Mr. Jarvis announced that the request to hold elections for the 3rd seat and the 10th Alternate Safety seat has been approved by the Board of Supervisors and the Elections Department is completing the calendars for both elections.

Reports/Correspondence/Announcements (Continued):

3. SACRS Fall Conference

Mr. Jarvis reminded the Board to register for the 2022 SACRS Fall Conference.

4. Imperial Valley Telecommunications Authority Board Meeting Update

Mr. Jarvis provided an update on the latest IVTA Board Meeting.

B. Board Members:

Trustee Prince announced that ICARE will be hosting their Annual Luncheon on Thursday, November 3rd at 12:00 PM.

Mr. Jarvis reminded the Board that as of the end of the Board Meeting all future communication would be delivered to their new email address.

C. ICERS Legal Counsel:

Legislative Review

Mr. Waddell provided a brief update on the status of upcoming bills.

CONSENT AGENDA

Retirement Administrator recommends approval of Items 10 through 11

10. BUDGET:

Approval of the following Budget claims for the 2022-2023 fiscal year, to include Board Members in attendance at the 10/19/2022 meeting; Administrative Budget Expense Summary; and Treasurer's Cash Account Summary per Govt. Code 31580.2 & 31521:

A. Administrative Budgets

B. Treasurer's Cash

11. Administrative Agenda:

A. Enrollment of New Employee Members to ICERS: (29)

<u>General Members</u>	<u>Department</u>	<u>Date</u>
Alvarez, Amanda	Superior Court	09/09/2022
Corpuz, Cindy	Human Resources	09/09/2022
Estrada Villegas, Giovanna	Behavioral Health	09/09/2022
Figuroa, Donna L	Behavioral Health	09/09/2022
Franco, Miguel	Behavioral Health	09/09/2022
Garcia, Pedro Isai	Social Services	09/09/2022
Garibaldi, Elizabeth	Sheriff's	09/09/2022
Lona, Samantha L	Superior Court	09/09/2022
Lopez, Noe	Sheriff's	09/09/2022
Mendez, Adela L	Behavioral Health	09/09/2022
Ramos, Fabian	Behavioral Health	09/09/2022

A. Rodriguez, Karla P Public Works 09/09/2022
 Enrollment of New Employee Members to ICERS (Continued):

Valadez, Mariela Stephanie	Behavioral Health	09/09/2022
Cuen, Juan C	Sheriff's	09/23/2022
Gamez, Natalia C	Child Support Services	09/23/2022
Gallardo, Alexsandria	Social Services	09/23/2022
Garcia, Michelle	Child Support Services	09/23/2022
Godinez Rivera, Ivana	Behavioral Health	09/23/2022
Hall, Yvette	Child Support Services	09/23/2022
La Bianca II, Christopher	Behavioral Health	09/23/2022
Mejia, Lucia Marie	Behavioral Health	09/23/2022
Moran, Lizzeth	Behavioral Health	09/23/2022
Quintana, Paloma J	Behavioral Health	09/23/2022
Reyes, Marisol	Behavioral Health	09/23/2022
Serrano, Itzayana	Social Services	09/23/2022
Soto, Samantha	Behavioral Health	09/23/2022
Urquides, Tiffany Ann	Behavioral Health	09/23/2022
Viloria, Marisa	Assessor	09/23/2022

<u>Safety Members</u>	<u>Department</u>	<u>Date</u>
Millan, Jose Angel	Sheriff's	09/09/2022

B. Terminations: (8)

<u>General Members</u>	<u>Department</u>	<u>Term Date</u>
Burke-Felix, Roxana	Sheriff's	04/19/2021
Castaneda, Diana	Social Services	08/11/2022
Gallo, Alejandrina	Social Services	07/28/2022
Jimenez, Rafael	Sheriff's	05/24/2022
Miranda, Denise	Child Support	08/12/2022
Patterson, Karla	Human Resources	08/08/2022

<u>Safety Member</u>	<u>Department</u>	<u>Term Date</u>
Navarro, Jasmine	Probation	07/25/2022
Pope, James	Sheriff's	08/05/2022

C. Service Retirement:

1.	Bucher, Allen	General Member
	Department:	Public Health/Deferred-Inter System
	Effective Date:	07/02/2022
	Service:	05.805553 Years
	Total:	05.805553 Years
2.	Cabanillas, Jorge	Safety Member
	Department:	Sheriff's
	Effective Date:	09/06/2022
	Service-General:	00.600000 Years
	Service-Safety:	19.500000 Years
	Sick Leave:	<u>00.511478 Years</u>
	Total:	20.611476 Years

C. Service Retirement (Continued):

3.	Dessert, Matthew A Department: Effective Date: Service: Sick Leave: Total:	General Member Air Pollution Control District 08/04/2022 05.527885 Years <u>00.010096 Years</u> 05.537981 Years
4.	Gil-Vazquez, Dania Department: Effective Date: Service: Total:	General, Non Member-DRO Public Health 09/03/2022 <u>07.541769 Years</u> 07.541769 Years
5.	Ruiz, Agripina C Department: Effective Date: Service: Sick Leave: Total:	General Member Social Services 08/26/2022 19.018404 Years <u>00.003005 Years</u> 19.021409 Years
6.	Valenzuela, Patricia Department: Effective Date: Service: Sick Leave: Total:	General Member Planning & Development 08/01/2022 30.117115 Years <u>00.222673 Years</u> 30.339788 Years

D. Make-Up Buyback:

1.	Kubler, Jared Department: Service:	General Member Assessor's 00.071875 Years
2.	Littrell, Sean M Department: Service:	Safety Member Fire 06.873798 Years
3.	Plancarte, Chris Department: Service:	General Member Air Pollution Control District 00.877163 Years

E. Medical Leave Buyback:

1.	Chavez, Amparo Department: Service:	General Member Auditor-Controller 00.465505 Years
2.	Gonzales, Lorie A Department: Service:	General Member Superior Court 00.173077 Years

F. Re-Deposit Buyback:

Alvarez, Karina B
Department:
Service:

General Member
Office of Employment Training
03.552635 Years

G. Deferred / Inter System:

Carrera, Caroline
Department:
Service:
Sick Leave:
Total:

General Member
District Attorney's
06.149399 Years
00.058538 Years
06.207937 Years

H. Deferred:

Robledo, Enrique
Department:
Service:
Sick Leave:
Total:

Safety Member
Fire
11.847115 Years
00.093870 Years
11.940985 Years

I. Member Services Statistics

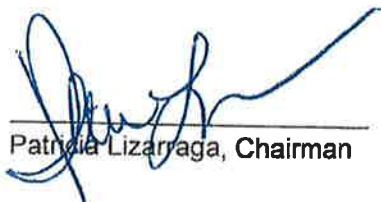
OTHER ITEMS

12. Special Training:

ICERS' Previously Approved Training

13. **ADJOURNMENT**

The meeting adjourned at 11:04 a.m. The next regularly scheduled meeting on November 16, 2022, at 9:00 a.m.



Patricia Lizarraga, Chairman



Lizandro Escobosa, Secretary