

# ICERS

IMPERIAL COUNTY EMPLOYEES' RETIREMENT SYSTEM

## MINUTES

### REGULAR MEETING OF THE IMPERIAL COUNTY BOARD OF RETIREMENT

March 16, 2022

9:00 A.M.

940 W Main Street

County Administration Center, Second Floor

El Centro, CA 92243

Chairman Lizarraga summarized the current COVID 19 protocols.

1. The meeting called to order by Chairman Lizarraga at 9:01 a.m.

- A. Roll Call

MEMBERS PRESENT: Patricia Lizarraga, David Prince, Lizandro Escobosa, Suzanne Bermudez, Norma K. Jauregui, Thomas Garcia, Jose Landeros and AJ Gaddis.

MEMBERS PRESENT VIA TELECONFERENCE: Karen Vogel & Luis A. Plancarte.

OTHERS PRESENT VIA TELECONFERENCE: Peter Dewar, President, Abigail McDonald, Associate, Linea Secure, LLC.

LEGAL REPRESENTATIVES VIA TELECONFERENCE: Board General Co-Counsel: Christopher W. Waddell and Kristen Rogers

OTHER STAFF PRESENT: Scott W. Jarvis, Retirement Administrator and Regina Rodrigues, Assistant Retirement Administrator

CLERK OF THE RETIREMENT BOARD: Cristina Solis Vargas, Retirement Administrator Assistant

#### OPEN SESSION

- B. Pledge of Allegiance

Chairman Lizarraga led the Pledge of Allegiance.

## 2. Discussion of the Agenda:

- A. Items pulled from the Action Calendar: None
- B. Items pulled from the Discussion Calendar: None
- C. Items pulled from the Consent Agenda: None
- D. Emergency/Necessity Items added to the Agenda: None
- E. Approval of the Agenda:

**MOTION** by Jauregui, Second by Bermudez, to approve the Agenda. Motion carried unanimously by roll call vote (Vogel, Lizarraga, Bermudez, Plancarte, Jauregui, Garcia, Prince, Escobosa and Landeros)

## F. Approval of the Consent Agenda:

**MOTION** by Jauregui, Second by Prince, to approve the Consent Agenda. Motion carried unanimously by roll call vote (Vogel, Lizarraga, Bermudez, Plancarte, Jauregui, Garcia, Prince, Escobosa and Landeros)

## 3. Public Comments: None

This is the time for the public to address the Board concerning items that are not on this Agenda, but within the jurisdiction of the Board. Matters on the Action Calendar, Discussion Calendar, or Closed Session Agenda maybe addressed before or during consideration of the Agenda item. Speaking time is limited to three (3) minutes.

Mr. Jarvis announced to the Board that due to prior worker's compensation claims, Trustees would need to provide their own refreshments at future meetings.

### ACTION CALENDAR

## 4. Teleconferenced Public Meetings: Submittal of a resolution authorizing ICERS to hold teleconferenced public meetings for a thirty-day period pursuant to AB-361.

**MOTION** by Jauregui, Second by Garcia to adopt the resolution authorizing ICERS to hold teleconferenced public meetings for a thirty-day period, from March 16, 2022 to April 15, 2022, pursuant to AB-361. Motion carried unanimously by roll call vote. (Vogel, Lizarraga, Bermudez, Landeros, Garcia, Prince, Jauregui, Plancarte and Escobosa).

## 5. Approval of the Minutes of the February 16, 2022 adjourned regularly scheduled meeting.

**MOTION** by Bermudez, Second by Escobosa to approve the Minutes of the adjourned, regularly scheduled meeting of February 16, 2022. Motion carried unanimously by roll call vote (Vogel, Lizarraga, Bermudez, Plancarte, Jauregui, Garcia, Prince, Escobosa and Landeros).

6. Discussion: Recognition of Service to ICERS' Board of Retirement. Staff to recognize the distinguished service of retiring Trustee: Mr. Thomas Garcia, Safety Member.

Mr. Jarvis recognized Board Member Garcia for his years of service on the ICERS' Board and presented him with a recognition plaque.

The Board congratulated Board Member Garcia on his retirement and expressed their gratitude for his support and dedication throughout the years.

Mr. Garcia thanked the Board for the kind words, friendship and dedication.

7. Discussion/Action: The Board will consider approving an extension of the Auditing Services Agreement with Brown Armstrong Accountancy Corporation.

**MOTION** by Jauregui, Second by Lizarraga to approve extending the Auditing Services Agreement with Brown Armstrong Accountancy Corporation carried unanimously by roll call vote (Vogel, Bermudez, Plancarte, Jauregui, Garcia, Prince, Escobosa, Lizarraga and Landeros).

8. Discussion/Action: The Board will consider approving an MOU with the Imperial County Office of Education for Team Building training with ICERS' staff as part of the Retirement Administrator's 2021-2022 goals.

Direction was given to Staff to research Team Building Training for Board.

**MOTION** by Jauregui, Second by Landeros to approve MOU with the Imperial County Office of Education for Team Building training for ICERS' staff carried unanimously by roll call vote (Vogel, Bermudez, Plancarte, Jauregui, Garcia, Prince, Escobosa, Lizarraga and Landeros).

9. Discussion/Action: The Board shall appoint a Voting Delegate and a Voting Delegate Alternate for the SACRS 2022 Spring Conference:

**MOTION** by Jauregui, Second by Bermudez to appoint nominees Chairman, Lizarraga as Voting Delegate, and Vice Chairman, David Prince as Alternate Voting Delegate at the SACRS 2022 Spring Conference, carried unanimously by roll call vote (Vogel, Bermudez, Plancarte, Jauregui, Garcia, Prince, Escobosa, Landeros and Lizarraga).

10. Discussion/Action: The Board will discuss the ongoing Governance Policies and Bylaws revision project and will be asked to consider approving 10 revised Governance Policies as reviewed and approved by the Ad Hoc Governance Committee.

**MOTION** by Prince, Second by Garcia to approve 9 revised IT Security Policies previously reviewed by the Ad Hoc Governance Committee, carried unanimously by roll call vote (Vogel, Bermudez, Plancarte, Jauregui, Garcia, Prince, Escobosa, Landeros and Lizarraga).

**MOTION** Prince, Second by Jauregui to approve the Correction of Benefit Payment Errors Policy previously reviewed by the Ad Hoc Governance Committee, carried unanimously by roll call vote (Vogel, Bermudez, Plancarte, Jauregui, Garcia, Prince, Escobosa, Landeros and Lizarraga).

**DISCUSSION CALENDAR**

## 11. Reports/Correspondence/Announcements:

## A. Retirement Administrator:

## 1. Investment Graphs:

- a. Market Value Graph of the Retirement System's Assets for February 16, 2022:
- b. Book vs. Market Graph – compares the Market Value of the system's assets to the Book Value of Assets for February 16, 2022:

Mr. Jarvis provided the Board with an update on ICERS' portfolio activity for the current period.

**BREAK AT 10:06 A.M. RECONVENED AT 10:23 A.M.**

## 2. CALAPRS General Assembly Report

Mr. Jarvis provided the Board with a report on his attendance during the 2022 CALAPRS General Assembly.

## 3. Imperial Valley Telecommunications Authority Board Meeting Update

Mr. Jarvis provided an update on the latest IVTA Board Meeting.

## 4. Annual filing of Statement of Economic Interests, Form 700 Disclosure

Mr. Jarvis reminded those in attendance, to turn in Form 700 being that April 1, 2022, is the deadline to file the annual disclosure.

## B. Board Members:

Trustee Garcia encouraged the Board to attend the upcoming 2022 SACRS Spring Conference.

Board Members gave an update about their attendance to the 2022 CALAPRS General Assembly and commended the sessions attended.

Board Member Prince announced that ICARE would be having their first in-person meeting in two years.

## C. ICERS Legal Counsel:

Legislative review:

Mr. Waddell briefly reviewed current, pending legislation.

## 12. Convene to Closed Session:

**Pursuant to California Law (Government Code §54963) a person may not disclose any confidential information that has been acquired by being present in a Closed Session. Unlawful disclosure of confidential information is a violation of California Law and could result in discipline and/or referral to the Grand Jury.**

**MOTION** by Jauregui, Second by Bermudez and carried unanimously by roll call vote of members present (Vogel, Bermudez, Plancarte, Jauregui, Garcia, Prince, Escobosa, Lizarraga and Landeros).

**BOARD MEMBER GARCIA RECUSED HIMSELF AT 10:43 A.M.****CLOSED SESSION**

13. A. Conference with Legal Counsel – Existing Litigation  
(Government Code §54956.9(a).) Status report regarding pending disability applications:

## B. ICERS PENDING LITIGATION

Upon advice of its legal counsel, the ICERS Board will recess to Closed Session pursuant to Government Code §54956.9(a) to confer with its attorney regarding pending litigation which has been initiated formally and to which ICERS is a part.

IMPERIAL COUNTY SHERIFFS' ASSOCIATION, et. al., v. County of Imperial; Imperial County Employees' Retirement Association; Board of Administration of County Employees' Retirement System. Imperial County Superior Court Case No. ECU000786

**OPEN SESSION****BOARD MEMBER GARCIA RETURNED TO THE MEETING AT 10:46 A.M.**

## 14. Announcement of Closed Session Action:

Mr. Waddell announced that the Board received an update on the ICERS' Pending Litigation Case with no reportable action taken.

**CONSENT AGENDA**

## 15. BUDGET:

Approval of the following Budget claims for the 2020-2021 fiscal year, to include Board Members in attendance at the 3/17/2021 meeting; Administrative Budget Expense Summary; and Treasurer's Cash Account Summary per Govt. Code 31580.2 & 31521:

A. Administrative Budgets

B. Treasurer's Cash

## 16. Administrative Agenda:

## A. Enrollment of New Employee Members to ICERS: (22)

| <u>General Members</u>   | <u>Department</u>       | <u>Date</u> |
|--------------------------|-------------------------|-------------|
| Cotero, Jazmine          | Sheriff's Office        | 2/11/2022   |
| Flores, Daniel           | Public Health           | 2/11/2022   |
| Flores, Julissa          | Public Health           | 2/11/2022   |
| Garcia, Alma             | Social Services         | 2/11/2022   |
| Gonzalez, Edgar          | Public Works            | 2/11/2022   |
| Hamilton, Jeremy         | Public Health           | 2/11/2022   |
| Miller, Wendy E          | Public Defender         | 2/11/2022   |
| Roldan, Lindsey Michelle | Probation & Corrections | 2/11/2022   |
| Roman Jr. Jose           | Behavioral Health       | 2/11/2022   |
| Saenz Juanita M          | Behavioral Health       | 2/11/2022   |
| Santellano, Maribel      | Public Health           | 2/11/2022   |
| Topete, Marco            | Public Health           | 2/11/2022   |
| Torres, Jocelyn          | Sheriff's Office        | 2/11/2022   |
| Dorantes, Norma C        | Behavioral Health       | 2/25/2022   |
| Figueroa, Lizbeth A      | Public Health           | 2/25/2022   |
| Trost, Martha L          | Treasurer-Tax Collector | 2/25/2022   |
| Vasquez-Bazua, Sheila V  | Public Health           | 2/25/2022   |
| Vega III, Felipe         | Air Pollution           | 2/25/2022   |
| Vicente, Johanna         | Behavioral Health       | 2/25/2022   |

| <u>Safety Members</u> | <u>Department</u>       | <u>Date</u> |
|-----------------------|-------------------------|-------------|
| Contreras, Amanda     | Probation & Corrections | 2/11/2022   |
| Mascarenas, Emily     | Probation & Corrections | 2/11/2022   |
| Barba, Antonio        | Fire Department         | 2/25/2022   |

## B. Terminations: (12)

| <u>General Members</u> | <u>Department</u> | <u>Term Date</u> |
|------------------------|-------------------|------------------|
| Alvarado, Daphne       | Behavioral Health | 01/10/2022       |
| Butler, Eleijah        | Behavioral Health | 01/07/2022       |
| Castanon, Maria        | DRO               | 01/12/2018       |
| Estrada, Brenda        | Behavioral Health | 12/27/2021       |
| Lara, Stephanye        | Sheriff's Office  | 02/21/2019       |
| Mendez-Perez, Brenda   | Social Services   | 01/06/2020       |
| Reese, Nancy           | Juvenile Hall     | 09/26/2019       |
| Rodriguez, Rosemary    | Behavioral Health | 12/14/2021       |
| Romero, Denise         | Social Services   | 11/15/2021       |
| Silva, Sebastian       | Behavioral Health | 12/29/2021       |
| Siqueiros, Giannina    | Behavioral Health | 12/28/2021       |

| <u>Safety Members</u> | <u>Department</u> | <u>Date</u> |
|-----------------------|-------------------|-------------|
| Zepeda, Ramon         | Fire              | 12/31/2021  |

## 16. Administrative Agenda (Continued):

## C. Service Retirement:

|    |  |  |
|----|--|--|
| 1. | Barroga, Jonathan W<br>Department:<br>Effective Date:<br>Service:<br>Sick Leave:<br>Total: | General Member<br>Air Pollution<br>01/14/2022<br>16.923072 Years<br><u>0.459351 Years</u><br>17.382423 Years     |
| 2. | Baza, Mark A.<br>Department:<br>Effective Date:<br>Service:<br>Total:                      | General Member<br>ICTC/Intersystem<br>12/01/2021<br>9.956731 Years<br>9.956731 Years                             |
| 3. | Campos, Mary<br>Department:<br>Effective Date:<br>Service:<br>Sick Leave:<br>Total:        | General Member<br>Behavioral Health<br>01/28/2022<br>28.556668 Years<br><u>0.131389 Years</u><br>28.688057 Years |
| 4. | Mahaney, Christine<br>Department:<br>Effective Date:<br>Service:<br>Sick Leave:<br>Total:  | General Member<br>Superior Court<br>01/04/2022<br>21.857933 Years<br><u>0.002481 Years</u><br>21.860414 Years    |
| 5. | Ortega, Diana O<br>Department:<br>Effective Date:<br>Service:<br>Sick Leave:<br>Total:     | General Member<br>Assessor<br>12/03/2021<br>31.516524 Years<br><u>0.098404 Years</u><br>31.614928 Years          |
| 6. | Schmidt, Scott<br>Department:<br>Effective Date:<br>Service:<br>Sick Leave:<br>Total:      | General Member<br>Sheriff<br>2/11/2022<br>17.036298 Years<br><u>0.699548 Years</u><br>17.735846 Years            |
| 7. | Vega, Rachel T<br>Department:<br>Effective Date:<br>Service:<br>Sick Leave:<br>Total:      | General Member<br>Social Services<br>01/21/2022<br>29.874534 Years<br><u>0.033120 Years</u><br>29.907654 Years   |

## 16. Administrative Agenda (Continued):

## D. Make-Up Buyback:

- |    |   |  |
|----|---|--|
| 1. | Kurada, Manjusha V<br>Department:<br>Service: | General Member<br>Behavioral Health<br>2.35649 Years |
| 2. | Stauf, Edward D<br>Department:<br>Service:    | Safety Member<br>County Fire<br>2.240308 Years       |
| 3. | Vargas, Maria I<br>Department:<br>Service:    | General Member<br>Clerk/Recorder<br>2.180514 Years   |

## E. Medical Leave Buyback:

|  |  |
|--|--|
| Madrigal, Maria I<br>Department:<br>Service: | General Member<br>Public Health<br>0.35625 Years |
|--|--|

## F. Final Payment of Service Retirement Allowance &amp; Death Benefit per Govt. Code Section 31676.11:

- |    |                                |                              |
|----|--------------------------------|------------------------------|
| 1. | Ortega, Isabel<br>Deceased:    | General Member<br>01/24/2022 |
| 2. | Smith, Jesse Mae<br>Deceased:  | General Member<br>01/18/2022 |
| 3. | Washington, Betty<br>Deceased: | General Member<br>01/29/2022 |

## G. Final Payment of Survivor Service Retirement Allowance per Govt. Code Section 31760.1:

|                               |                              |
|-------------------------------|------------------------------|
| Diaz, Victoria M<br>Deceased: | General Member<br>02/06/2022 |
|-------------------------------|------------------------------|

## H. 60% Continuance of Service Retirement Allowance per Govt. Code Section 31760.1 &amp; Death Benefit:

|                             |                              |
|-----------------------------|------------------------------|
| Bravo, Cecilia<br>Deceased: | General Member<br>12/15/2021 |
|-----------------------------|------------------------------|

## I. Return of Contribution and Payment of Salary Death Benefit per Govt. Section 31781:

|                               |                              |
|-------------------------------|------------------------------|
| Castanon, Martin<br>Deceased: | General Member<br>04/05/2021 |
|-------------------------------|------------------------------|

## J. Member Services Statistics:



**OTHER ITEMS**

17. Special Training:  
ICERS' Previously Approved Training

18. **ADJOURNMENT**

The meeting adjourned at 10:47 a.m. to the next regularly scheduled meeting, April 20, 2022, at 9:00 a.m.

\_\_\_\_\_  
Patricia Lizarraga, Chairman

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Lizandro Escobosa, Secretary